



UCMERCED

# Transportation and Parking Services

## Adjudication Department

MAILING ADDRESS: 5200 N. Lake Rd Merced, CA 95343  
 PHYSICAL ADDRESS: Facilities Building A  
 TELEPHONE: 209-228-8277 Fax: 209-228-4731

### INITIAL REVIEW - Level 1 Appeal

CVC 40215(a) An administrative review must be submitted within 21 calendar days from the citation date or 14 calendar days from the notice of delinquent citation mailing date. Administrative reviews that are received past this time frame will not be processed.

This is a request for a parking citation review only. Submittal of this request does not mean your parking citation will automatically be dismissed.

#### PLEASE PRINT CLEARLY & LEGIBLY

UC Merced Status:  Visitor/Other-Explain \_\_\_\_\_  Faculty/Staff:  Student: ID#: \_\_\_\_\_

NAME	PHONE NUMBER
MAILING ADDRESS	CITY, STATE, ZIP
EMAIL ADDRESS	

Complete one review form for each citation.

CITATION NUMBER	VEHICLE PLATE NUMBER	PARKING PERMIT NUMBER
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Explain the reasons you believe the citation should be dismissed. If additional space is needed, use a separate sheet of paper. Attach all substantiating information and documentation, such as photocopies of permit (front and back for daily permits), that you feel will support your statement.

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I attest under penalty of perjury that all information provided by me in this document is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The disposition of this appeal request will be mailed to the address listed on this form. The Initial Review process may take up to 90 days from the date the appeal was received. Late fees will not be applied during the review process.

#### For Office Use Only

The above information has been reviewed and resulted in the citation being:

UPHELD

DISMISSED

Comment # \_\_\_\_\_

Date	Received	Initials