

**Meeting Minutes**

**Transportation and Parking Services (TAPS) Advisory Committee Meeting**

April 12, 2016

10:30AM – 12:00PM

**Location:** Facilities Services Building A Conference Room

**Welcome and Introductions**

**Attendees:** Karin Groth, James Nardello, Tibor Toth, Peter Reschke, John Bunce, Eric Walle, Coty Ventura, Arokiaraj Panneer Selvam, Marcie Barrick, Jessica Ross, Gabe Hulbert

**Attendees on Ready Talk:** Drew Shelburne and Martin Reed

**Approval of Meeting Minutes**

Meeting minutes for March were approved by Eric and second by Coty

**AVC Toth – Updates**

2020 update, have received financial proposal but haven’t’ seen designs, all is confidential, subject matter experts meeting those presentations starting next week. Final selection will be made in May all of campus will be able to see the master layout, originally 3 developers one didn’t only 2 submissions, can’t go into detail, imagine due to Bellevue extension and corridor along scholars lane logical, proposal’s do outline phase, voice concerns with traffic and congestions, parking locations and quality along with bicycle and pedestrian access

Raj - The Chancellor has been having summits, is this part of that?

Tibor - Not sure, not aware of vision summit to be part of the developer’s proposals, part of roll out will include visioning summit

Karin - Can you talk about the timeline, final selection in May if all goes well when will the phases start?

Tibor - if everything goes to plan and all meet the pass fail in the RFP plan to start construction will be August of this year, then year after year different phase 3 key phases, substantial completion is the final phase, each phase is different impacts to campus.

**Roundtable Committee Member Updates**

Raj - No updates, most are covered by staff assembly

Gabe - advised of the $6 increase, do you report to Student Fee Advisory Committee (SFAC), student advisory fee report that is given to them each year, would like to see where there money is going?

Karin - let’s table specific increases

Tibor - please clarify, was the communication to undergrad that there was going to be a $5

Gabe - the way I put it, it was proposed, did stress that nothing was decided

Tibor - I thought we talked about telling everyone that there could be an increase up to $5

Eric - I put a survey, got 77 responses. The feedback was on availability of space, space expansion and the impact we will have and the permit renewal not a concern but an important aspect, inner section between SSB and COB student crossing, can we start ticketing by ECEC

Karin - will pass that on to Sgt. Gongora, out of TAPS prevue, only going to get worse, until we get another access to Bellevue

Raj - what about a signal for walking across

Eric - yes that was suggested, a crossing sign, didn’t share potential increase but if they were to increase 48% to high or good as 32% would be ok, 1/3 ok

Tibor - very valuable information

Drew - no updates

Martin - feedback from student about the plan of displacing their parking to Merced College or castle not a good reaction, they are concerned, will start having information sessions about the master lease locations, parking and transportation main concern looking for more info on how to manage that

Tibor - when speaking to student about redistribution was the reason provided

Marin - in general the 2020 project and redistribute and construction for the new lot will be delayed, did explained reasons

Karin - that will be very important not just to residents, but campus wide, communication of the expansion, Vice Chancellor Reese disseminating that information, I know Tibor is communicating that and will impress on him how important is to continue communicating

**2016-2017 Permit Distribution and Recommended Policy Changes**

Karin - last year we had already started, were a little bit behind and not knowing, state of flux, want to talk about options because of so much change in May, extending current permits through the fall pushing through January until we get more clarity

Gabe - not selling any permits in the fall

Karin - this only applies to faculty/staff, what you are currently holding we would extend the validity date through December, only would apply to the current A/B permit holders, everyone from the waiting list has been released, and everyone has been called

John - by when do they have to pick up their permits?

James - we gave them until Friday

Karin - first phase will be the greatest impact, will have to build parking to take, we anticipate to see what parking will look like

Tibor - provision was that any parking they take over will be replaced in time prior to the removal of that parking lot

John - also no restriction as to where

Tibor - that is correct as long as it’s part of the 2020 line

Raj - what about if someone is paying premium and that lot is removed

Karin - I think we’re pretty safe to say the preferred will remain

Tibor - logic will dictate that there is a pattern that the developer will want to expand, can’t say, seeing the layout likely will not take smaller lots because there’s not a lot of space in those lots, impact will be known in the summer

Karin - because of timeline this option to extend will give us time to plan

Raj - like the idea, do you need a motion?

Coty - I think it’s a good idea as well

Eric - can they change their permit?

Karin – from what?

Eric - Le Grand to North Bowl

James - that depends on the changes

Karin - don’t want to say no, but want impress that this is 6 months of hold on tight a lot of moving targets, we can handle those on a case by case, we could poll

Eric - is it possible, what about the new hire

Karin - we have commuter

Coty - nobody on waiting list, is there open space

James – that is why we would have to wait

Karin - we would maintain the waitlist, if availability yes

Eric – what about those on sabbatical leave?

Rosalva – we have a hold process, they just need to bring their permits to TAPS and we can stop their payroll deductions until they return. They get the same permit back.

Karin – might be helpful to know who is on sabbatical leave and start the outreach now

Eric – tell everyone and if you’re on sabbatical this is how it will affect you

Jessica - sent out survey asking a few questions to see the reaction on increase, received quite a few responses

Please refer to the permit renewal survey results report

Karin - do we offer rollover for Grad Students?

John - as far as grad would like to see the roll over option, the waiting list is crucial but would like to see some form of structure

Karin - talking specifically about grads the committee agreed to 40, roughly about 150 have permits now, is 150 the number we want to carry over

Eric - as I recall it was 35 spaces set aside for Le Grand

John - I think it was supposed to be

Eric - if we look back I think it was 35 or 36 for Le Grand not for A/B

Karin - 43 preferred, the rest are B’s, pretty close, does the committee consider that allocation rollover to grad students, also talked about those who are graduating 17 in spring and 6 in summer, would drop us back down, roll over same number and start the wait list again and follow up

John - if there is a way to move the process and not sit on it, yes

Jessica - in order to help those who didn’t get a permit, reach out to them and get added to the waitlist

Karin- yes, but I want to be careful about the wording, it’s not confirmed

John - as long as there is some structure in the waitlist, some kind of structure, monthly reporting

Karin - agreed

Eric - so those individuals will get rolled over puts us back at 35, I voted against this, I would say that Le Grand should not have grad students prior to faculty having the option to purchase that is my view

Raj - I think graduate student researchers (GSR), they come do their research, should be given the chance

Eric - my hesitation is reserving those spaces, if faculty fills up the Le Grand and 50 spaces are left then grad can fill up

John - not setting aside just maintaining, I can get behind the allocation of the waiting list faculty getting first

Eric - rolling over those 35 makes sense if not we would get feedback, give them the option to switch

Marcie - suggesting as they drop off leaving them off the waiting list would only be for grad students in the B

Karin - no waitlist for faculty/grad been able to accommodate the students who want to park in the Le Grand doesn’t mean that when North Bowl 2 the intent is that will be prime real estate and will be equivalent to Le Grand, don’t want to pay that and will be in the new parking, over the course of the month will be able see the shift, I’ve heard of undergrad willing to pay top dollar

Jessica continued with slide, spoke about payment plans and handicap permit waiting list

James - an ADA placard will allow you to park anywhere

John - are motorcycle permits no longer able to park in Le Grand

James - we received a request from Peter Reschke, will follow up with an email

Jessica - also looking at communicating more using GSA page

Karin - questions, concerns

Raj - can we add the waitlist process on the website?

James - difficult to answer because of the variables, can discuss internally

Raj - not the list, but the process

Jessica - will be very helpful, only get from peers and office

John - include with lot analysis and how many and what type, and like an average wait time on list one month or two months

James - will definitely look at that

Karin - 30 minutes left still have to discuss, motion to agree extending permits to fall for permit distribution for faculty and staff

Raj - motion to extend faculty/staff permits until fall

Eric - second

Karin - we will figure it out, communication starting this week, really brief due to 2020

John - how long

Jessica - we will email grad students

Karin - will start end of week

James - all in favor of faculty/staff permit extension

Voted and passed, all in favor

Karin - what is recommendation for increase, to remain at $1?

Raj - what is the threshold?

Karin - up to $5 due to unions

Raj - my recommendation is to go with the regular increase of $1

Tibor - should this be tabled I know Vice Chancellor Reese wants to chat with the committee, sounds like we’re talking about rate proposals, you need to hear his views and concerns

Karin - ok, what would you like us to communicate?

Tibor - don’t know what the final selection committee is going to propose, my concern is I want to make sure Vice Chancellor Reese has the opportunity to speak his perspective and then making a decision after hearing him

Karin - that would happen in May,

John - pass to motion $1 increase in spring

Coty - can we vote that and if he decides different discuss then

Eric - bad part is TAPS said one thing but then Vice Chancellor Reese said something else

Karin - not TAPS they can come back and change it

Coty - so this is just a recommendation

Tibor - yes, the actual determination about the policy and rates is through Vice Chancellor Reese, he gets feedback from this committee on making decisions

Karin - add once we have master plan and begin discussing rates will also depend on the location I foresee through summer and fall discussions on what the new rate structure will look like and what auxiliaries are looking for to support

Eric - do we need to know the rate to send the email tomorrow?

Karin - safe to say move forward with $1 increase and then make recommendations for new rate structure for spring, $1 increase that was projected in fall as we identify with the new parking looks like the committee will provide the new tier structure and implement in spring

John – that is a good recommendation

Eric – make motion for a $1 increase for 2016-2017

John - second

Karin - committee will work on new structure as provided by release of 2020 plan

James - all in favor

Voted and passed, all in favor

Karin - students, offer a fall and spring semester permit in lieu of the annual, I would say we could see significant change in the commuter lots, fall semester permit more palatable

Gabe - at what rate

Karin - would also fall in the $1 increase, in addition to that altering the grace period, will shorten by a couple of days through Friday after instruction begins, but would open up earlier to purchase

James - we will disseminate the grace period change

Karin - want to make sure the communication is positive

John - can it map out during Grow Week?

James - we work them every year will look into that

Karin – we will also be removing the kiosk in Lake Lot 1, we’re shifting into better technology, Lake Lot will be sticker only

Gabe - where would you park?

Karin - in Lake lot 2, temporary permits has been problematic in the past will help us trend who is parking where and incentivizes the sticker only

James - has skewed our analysis

Karin - hopefully I’ll have an update on North Bowl 2, as to when it will start

James - we’re meeting tomorrow, going over new area, looking at maps and defining spaces

Karin - so parking in North Bowl 2 based on location there is no undergrad parking on this side will have better idea after allocation

Gabe - by spring 2017

Karin - sometime in fall, we’re hopeful and because of that we had to make policy changes moving residents off campus, so everyone is feeling the squeeze, yes it’s going to uncomfortable

James - these are growth challenges, message is to go back and update with challenges and come back with feedback, continued challenges

Karin - with regard to next meeting summer will be very important to meet want to make sure we have representations impress to group that you are available or have someone will need to continue to meet to discuss changes

Karin - can we get Vice Chancellor to attend May’s meeting

Tibor - trying to get end of month or next month

**Next Meeting**

1. Date: May 10, 2016 from 10:30AM-12:00PM
2. Proposed agenda topics
3. Action Items

Continue discussions

Finalize wait list

Finalization of fees, dependent on the master plan that we will receive hopefully it will be May

Meeting adjourned at 11:49am.