

When submitting an eDoc request:

1. Please click on the link [eDoc](#).
2. Sign and hover over **submit a request** located at the top left of the page.
3. It will take to you a page that has drop down, please choose the selection **(Transportation and Parking Services)**
4. You will then choose **(Recharge)** in the drop down area.
5. You will then choose **(Parking Reservation Recharge)**
6. You would then would fill out the information required to submit your request, date, business purpose, qty., requested lot, sign verbiage, FAU, etc.

<https://edoc.ucmerced.edu/Default.aspx>

Please don't hesitate to contact our office for any further assistance.