

UC MERCED EMPLOYER PULL NOTICE REQUEST/VERIFICATION

Driver: Work with Supervisor/Contact to complete form. Take completed form and valid driver's license to an intake designee for verification. Incomplete submissions will not be accepted. **Please allow up to 10 business days for processing California licenses.** Out of state licenses are subject to that state's policies and response time. For more information visit risk.ucmerced.edu/DMV-EPN

Driver Information (Please type or print clearly)

Name as it is on License: _____ Date of Birth: _____

Driver License Number: _____ State: _____ Expiration Date: _____

UC Merced Email Address: _____

Driver Affiliation ☐ Faculty ☐ Staff ☐ Affiliate ☐ Undergraduate Student ☐ Graduate Student

Department: _____ Date of Request: _____

Supervisor Name/Phone/Email: _____

Other Contact (non-student): _____

☐ Driving is listed in Driver's Position Description

Type Position ID: _____ Title: _____

of ☐ Frequent / Regular Driver (Driving is **not** listed in Position Description)

Driver ☐ Infrequent Driver

☐ One-Time Driver (One-time check only*) Specify Date(s): _____

☐ Background Check (One-time check only*)

*** One-time check only: not included in ongoing Pull Notice Program**

I, _____, authorize the information obtained through the Employer Pull Notice Program to be shared with my supervisor and contact listed above, indefinitely. I understand the results may be shared with Risk Management, Ethics and Compliance Office, Transportation and Parking Services, and as applicable, Human Resources, Academic Personnel or Student Employee Services. I can revoke this authorization by providing written notice to UC Merced Risk Management.

Driver Signature

Date

Verification to be Completed by Intake Designee

_____ was verified as belonging to Driver named above and person submitting form.

Driver's License Number

Signature of Designee _____ Date Verified _____

Print Name _____ Department _____

For out of state licenses, please include a copy of the license.